
IMPORTANT INFORMATION

Please read the following before proceeding to fill out the attached Joint Application form

To obtain all necessary information and to assist in expediting review by the U.S. Army Corps of Engineers (Corps), a Corps-only form has been attached to the front of the joint application booklet. This two-page form is entitled, "Application for Department of the Army Permit" and is referenced as ENG FORM 4345, Jul 97. The information in this form is necessary for the Corps to consider the application to be complete for processing. The Corps requires that the drawings submitted with the Corps application be on 8 ½" X 11" plain paper, and must include, at a minimum, a vicinity map, a plan view of the project, and a typical cross-section.

Note: While this Corps-only form is optional, completion of the joint application is necessary to meet the requirements of the state permitting program.

Though not required for a complete application to the Corps, the following information, if available, may expedite the Corps' project review:

- a. Latitude and longitude (in decimal) of proposed project area. For large projects, the latitude and longitude should be provided from the approximate center of the site.
- b. Geographic alternatives evaluated and the criteria utilized for site selection of the preferred site.
- c. Describe all measures taken to avoid impacts to waters of the U.S.
- d. Describe all methods utilized to minimize unavoidable impacts to waters of the U.S. through manipulation of onsite design alternatives at the preferred site.
- e. A compensatory mitigation plan which fully offsets unavoidable and minimized impacts to waters of the U.S.
- f. Any endangered species information such as surveys or previous coordination efforts.
- g. Any known listed or eligible historical properties which could be affected by the work.
- h. E-mail address of the applicant.